

The Krewe of St. Andrews Board of Directors

Meeting Minutes

04/05/2023

1. Call to order

The monthly meeting of the Krewe of St. Andrews Board of Directors was called to order at 1730 by Madame President Judy Biddle at the KOSA Event Center.

2. Attendance

Attendance was recorded by Paul Ortiz: Madame President Judy Biddle, President-Elect Paul Ortiz, Treasure Leslie Fuqua, Board Members Lee Head, Claudia Anderson, Lucy Podolske, and Treasure Emeritus Don Cox. Secretary Pam Wiggins was not available. Also in attendance were the following; King and Queen Lorena and Jerry Kelly, Peter and Julie Slatcoff (future King and Queen), Carol and Joe (Chairman Public Relations), Sharon Ditomasso, Camala Washabaugh Event Coordinators and Jim Washabaugh.

3. Approval of Minutes from last meeting

A motion was made by Lee Head and seconded by Leslie Fuqua to accept last month's meeting minutes. The motion was passed without opposition.

4. Treasure Report

Treasurer Emeritus Don Cox presented the financial report and stated that our general fund has \$102,802.90 as of 31 March 2023. The building and grounds fund has \$1,063,236.16.

The P&L for March shows a GAIN of \$4,961.02. The quarterly P&L shows a LOSS of **(\$7,265.23)**.

Lee Head made a motion to approve the treasure's report and Lucy seconded the motion. The motion passed without opposition.

5. Previous Business

Roof Repair: Lee Head has already purchased the required roofing screws. Lee will be using his own crew to get this job done since no other company has come through to do the required repairs. Due to the liability of using Krewe Members as volunteers to repair roof we will not be doing a workday for this. Work will be accomplished within **2 months** from today to allow for weather delays. **Tasker suspense: 5 Jun 2023**

6. New Business

KOSA Event Center: Sharon and Camala Event Center and Bar Concerns:

The current 4 trash cans are not enough for the size of functions we are renting the event center for. Recommend having a city dumpster to replace the existing limited trash cans.

Money made from rentals events earmarked for Event Center upgrades; i.e.; floors, parking lot and front signage. Sharon and Camala were asked to put together a list of request and suggestions and coordinate with Madame President Judy Biddle to get together to discuss over lunch. **(Tasker)**

Building Insurance Rate Increase: Janice Hanks brief on the insurance market and answer questions as to why the price has gone up so high. Some of the reasons were wind aggregate requirement, value of property, and replacement cost. An electronic motion to accept the higher cost had to be made prior to this meeting in order to meet the short suspense. Paul Ortiz made the motion to accept and pay the required insurance for the higher rate and Lucy Podolske seconded the motion. The motion passes without opposition.

Ball Contract: Madame President Judy Biddle spoke of locking in dates with Edgewater for the next 2 years after Janice Hanks researched other options with Edgewater still being the best option overall. Lee Head made the motion to lock in the dates for the next 2 years at Edgewater and Leslie Fuqua seconded the motion. The motion passes without opposition.

KOSA Parade Dates: 2-4 Feb 2024 Madame President Judy Biddle will be meeting with KODY President soon to discuss parades and any other items of concern. A recap will be provided at our next meeting. **(Tasker)**

Quarterly Membership Meeting: Next meeting will be conducted in conjunction with the Luau scheduled for 2 Jun 2023.

Updated Membership Handbook: The newest handbook is dated 26 July 2022. Moe Parker will be updating our site to ensure we have the latest one available for our members. (Tasker)

Website: Moe Parker will be updating our website schedule to have it completed by 30 Jun 22. (Tasker)

Electronic Gate: Moe Parker is working on finding the best alternative for an electronic gate. He will have something for us to consider at the next board meeting, 3 May. (Tasker)

Executive Director Job Description: Leslie Fuqua will be providing us with a job description at our next board meeting, 3 May. (Tasker)

Social Committee Funds Request: Pat Ray has requested \$150 to purchase supplies for the upcoming Taco Derby. Lee Head also mentioned that we can do a 50/50 raffle. Lee Head made the motion to authorize the \$150 request and Leslie Fuqua seconded the motion. The motion passes without opposition.

Board Secretary: Pam Wiggins was nominated to be this year's Secretary. Lee Head made the motion to accept Pam Wiggins as the Board Secretary and Lucy Podolske seconded the motion. The motion passes without opposition.

Public Relations Chairman: Joe Wild is the new PR Chairman and wanted to know his role and what we expected from him. Madame President Judy Biddle told him to run hard, fast but get approval through the board prior to sending anything out. Joe was asked to set some goals and put them in writing for us to review by the next meeting, 3 May. (Tasker)

Business Cards for Board Members: Leslie stated that she will look up an app that we can use to make our own which will save us money. Talk of a generic card that we can all use or one with all our information on the back of the card. Leslie will give us an update on this at our next meeting, 3 May. (Tasker)

Upcoming Royal King and Queen Peter and Julie Slatcoff: They wanted to re-affirm the Theme for the 2024 Court which is "Mardi Gras American Style". Confirmed the colors will be Red, White and Blue. Briefed on their selection for Benevolence which is "Healing Paws for Warriors". They assured us that all funds collected will be used in the local area. There was concern of the need for new speakers and a generator to replace what Jerry Kelly purchased himself and will be keeping after his tenure. We were reminded

that a vote was already taken and approved to replace both items once needed. Peter was tasked to shop for the items and reach back to the board for approval. He was reminded that he did not have to wait for a board meeting to get this processed and that we can approve this via email. Krewe pins were mentioned in regard to ensuring we get them this year. The ordering of the pins will be done with the guidance of the Merchandise Committee Chair Claudia Anderson. (Tasker)

7. Electronic Motions Made Prior to Board Meeting

Easter Egg Hunt Funds Request: Paul Ortiz made the motion to accept the request for up to \$200 to purchase supplies needed for the Easter Egg Hunt and Lucy Podolske seconded the motion. The motion passes without opposition.

Insurance Rate Hike: Paul Ortiz made the motion to accept and pay the required insurance for the higher rate and Lucy Podolske seconded the motion. The motion passes without opposition.

8. Tasker Follow-Up:

KOSA Event Center list of concerns, POC: Cami and Sharon

Roof Repair: POC: Lee Head

Membership Handbook update on WEB Page: POC: Moe Parker

Update Website: POC: Moe Parker

Electronic Gate: POC: Moe Parker

Executive Director Job Description: POC: Leslie

Public Relations Goals: POC: Joe Wild

Business Cards: POC: Leslie Fuqua

Krewe Pin Order: POC: Peter and Julie Slatcoff and Claudia Anderson

KODY Parade Discussion: POC: Madame President Judy Biddle

9. Adjournment

Lee made a motion to adjourn with Lucy seconded. Motion passed unopposed and the board meeting was adjourned at approximately 1930hrs.

Minutes Submitted: Paul Ortiz

Minutes approved: KOSA BOD ___5/3/23_____ (date)