

Board Meeting Minutes for 2 Aug 2023

Call to order

The monthly meeting of the Krewe of St. Andrews Board of Directors was called to order at 1730 by President-Elect Paul Ortiz at the KOSA Event Center.

Attendance

Attendance was recorded by secretary Pam Wiggins: Board Members present: Treasure Leslie Fuqua , Claudia Anderson, Moe Parker, and Treasure Emeritus Don Cox. President Judy Biddle and Lee Head by phone.

Others: Evette Parker by phone.

Approval of Minutes from last meeting

A motion was made by Leslie Fuqua and seconded by Lee Head to accept last month's meeting minutes. The motion was passed without opposition.

Treasure Report

Treasurer Emeritus Don Cox presented the financial report and stated that July had a loss of \$11752.53. AC unit cost was \$7717.00. Koozies and QR code was \$525. Down payment for 2024 Royal Ball was \$1000. Payment of \$500 for 2024 Royal Ball Band. We did make a profit on Dinner at the Den. Golf Tournament net was \$17970 (\$9000 for scholarships).

Previous Business

1. Moe –

- gate research, (quote \$18,000) after discussion of the need for remote unlock, board decided to table until further notice and better price.
- website ... marketing updates Moe still waiting on password from Pam George. Sponsorship Brochure is ready to print.
- ice maker.... still working on it

2. Leslie: Executive Director Position update? Leslie has applications for us to preview and place in order for interviews. Board agrees.

3. Where are we with Cami/Sharron providing bar continuity book? Judy has book and will send out. Cami will not have access to liquor and other parts of the den. She remains a Krewe member and cater events. Judy will get key from Cami.

4. Den Rental Contract to be updated. Still with Judy Giving it to Paul

5. Ramp out back door for trash? Lee Sent email with price and a diagram. (\$1350) We need to all understand how the ramp will work, where will the garbage cans go? Is the ramp going to meet our needs? It must meet ADA requirements. Paul asked why not the dumpster. Concern about garbage trucks coming into the parking lot. Ramp project is tabled.

6. Fall Festival Updates... everything is set...Peter reported that he has sent out eighteen applications, we have three food trucks committed and we are only having eight total. Updated on Thursday.

7. Mardi Gras Festival expenses report to city – update The meeting with DPC allowed for better clarification of requirements to request funds: 1/3 from our sponsors, 1/3 from city, and 1/3 from Krewe. City looking to only sponsor \$35,000. We must raise \$35,000 in sponsorship. Judy said Chris Pfahl is bringing in a national act. We have to do a better job at getting sponsors.

8. Merchandise: Claudia – Pins are being designed and molded for 2023 and 2024 and the King and Queens Mardi Gras American Style. T-shirts are ordered and will be available for Coronation. Claudia is also ordering generic t-shirts with our Krewe logo. Merchandise meeting on the 8th. Merchandise will be available for the Fall Festival.

New Business

1. Replacing of Flooring: Judy reported: The flooring has uneven sections and someone who rented the den has tripped. This is a liability. When we replace the floor...we must have a warranty. Judy suggested we need a committee to begin getting quotes. Don suggested it would be approximately \$30,000. The floor needs to be leveled.

2. Den maintenance list: We need to have a den clean-up day. It seems that in the past we have not been actively cleaning. The board agrees that this job does not solely rest on the Den Committee. We will make a list and discuss with Jerry and Lorena.

3. Dinner at the Den – 25 Aug -hosted by the board. Cami did us right with the price of food. Vet reported that she hand washed all the silverware after the last dinner. Dishwasher is repaired and needs to be used and not forgotten.

4. Don: We need a book with Key policies.

We need a whistle blower policy... Leslie will get us one.

We need a retention & destruction of paperwork policy (7 years)

We need a donation policy. We should be sending out a letter to all that donate with the percentage that can be credited.

5. Pam made a motion for the Signatures on the Bank checking account be: President, President Elect, Treasurer and Treasurer Emeritus. Paul second motion. Motion passes without opposition.

6. Board discussed opening a money market account with limited withdrawal to secure the Kruiser Bar earmarked funds \$ 9000. Leslie made motion and Pam seconded. Motion passes without opposition.

7. Lee moved we open a CD account and place \$25,000 in a high yield account for 7 months. Leslie seconded. Motion passes without opposition.

8. Pam moved to authorize names for our Bank credit card: President Elect Paul Ortiz \$5000, Treasurer Emeritus Don Cox \$10,000, Den Maintenance Chairman Jerry Kelly \$5000.

Paul seconded. Motion passes without opposition.

9. Paul: The closet outside Men’s Restroom needs to be used for merchandise. Vet suggested we reach out to Lorena and Jerry. Paul will talk with Jerry and Lorena and Vet will speak with the Women’s Club who has supplies in that closet. They need to be informed that the rent was raised to \$300.

10. Pam: reported for Pat Rae for the social committee. Everything is set for Coronation. Guest Krewes include 14 from Laffette and 6 from Dominique Youx, 145 RSVP

EMAIL BUSINESS

8-5-23 Paul made a motion to allow Don Cox to make the necessary changes needed and sign the Terms and Conditions for the iHeartMedia on behalf of the KOSA board. Claudia seconded. Motion passes without opposition.

On **8-9-2023** Judy reported Pat Rea is requesting \$200 to buy chair covers for den rentals. Pam made a motion and Paul seconded....Motion passes without opposition.

Jay Rea would like to request the board’s permission to Donate a minimum of \$500.00 from the golf tournament money we raised this year to Floriopolis in St Andrews.

8-10-2023 Paul made the motion to donate \$500 to Floriopolis to be used to decorate the store fronts in St Andrews for the 2024 St Andrew Mardi Gras Parade. Lee seconded. Motion passes without opposition.

New members approved

9-11-23

Lance Sasser	Julie Slatcoff
Shannon Sasser	Julie Slatcoff
Parker Nelson	Julie Slatcoff

8-28-2023

Name	Sponsor
Sam Dunn	Donald Cox
Robin Dunn	Donald Cox

8-7-23

Debra Taylor	Doris Bowdoin
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8-4-23

Phyllis Marinone	Lilyan Lewis
Thomas Marinone	Lilyan Lewis
Nash Phelps	Lilyan Lewis

Adjournment

Lee made a motion to adjourn with Leslie seconded. Motion passed unopposed and the board meeting was adjourned at approximately 1930hrs.

Minutes Submitted: Pam Wiggins

Minutes approved: KOSA BOD **9-13-2023**