

Krewe of St. Andrews, Inc.

Board Meeting Minutes

March 3, 2021

I. Call to Order:

A regular meeting of the board of the Krewe of St. Andrews, Inc. was called to order by President Tom Bowdoin at 5:31 pm.

Board members present were: Tom Bowdoin, Sandy Harrison, Don Cox, Jay Rea, Lee Head and Judy Biddle.

II. Approval of Minutes:

The minutes of the February 10, 2021 Board Meeting were approved as corrected.

Minutes will be forwarded to Pam George to post in the Members section of the KOSA website.

III. Treasurer's Report/Approval:

Don Cox presented the treasurer's report. The board reviewed these copies (attached). BancorpSouth Bank balance \$108,289.88; Centennial Bank - Building Fund \$15,265.66. Petty Cash balance is \$700.00. A detailed profit and loss statement was also presented and is attached to the official minutes. The board approved the treasurer's report as submitted.

IV. Committee Reports:

- Den Rental - discussion was held regarding the types of events we want to rent the den for. Doris Bowdoin has a person interested in having a band and the bar (our profit) with security, liability insurance and approximately 100 - 150 people. Lee Head suggested we hire Bay County Sheriff Office or Panama City Police Dept. security for these types of events (not private security). He also suggested a \$2,000.00 refundable deposit or line of credit. The board voted to allow this event with stipulations after the den rental committee chair(s) meet with the clients to iron out details.
- Den Committee - Our kitchen updates will hopefully be done prior to our March 12 annual meeting, or at least equipment out of the way for this meeting. We were waiting on fiber optic cable to complete the security camera install in the float barn. Don Cox reports that the cable is now on site and installation will begin shortly. The roof leaks have all been fixed except one more area in the float barn.
- All Parades Committee - Tom Bowdoin expressed concern about the lack of action from this committee. Discussion was held about the function of this new committee and it was decided to continue this committee. We will post a committee sign up sheet at the annual meeting

seeking member involvement. Judy Biddle suggested it might be good to have the Ambassadors chair this committee for consistency of purpose.

V. Old Business:

- The NAPE list will serve as our "active member" list for election purposes at the annual meeting. Jay Rea expressed concern about how to handle any board member nominations from the floor at the annual meeting. No specific direction was mentioned in our by-laws. It was determined that, should a floor nomination occur, the nominating person shall contact the nominee via phone (on speaker or with board members as audio witnesses) to confirm that the nominee would like to serve.
- Tom reported that Walborsky, Bradley and Fleming Law Firm will not be sponsoring the Easter Egg Hunt. No reason was given by them for this decision.

VI. New Business:

- Charles Segrest is putting decking on the new float trailer frame for a band to use at the Seafood Festival. This float will be a generic "Mardi Gras" float theme. Lee Head reported that there is a float frame on our property (outside the kitchen/deck door) with a slide area for a table for our use if someone wants to build it out.
- There was more discussion on how to replace Don Cox as treasurer next year. He suggests we announce at the annual meeting for someone interested in taking on the treasurer duties to step forward and "shadow" him for this next year to learn the system. This person would then be elected to the board at the next annual meeting. Discussion continued on the topic of hiring a part-time Executive Director to answer to the board and assist in the frequent business of the den. Lee Head volunteered to "front" the funds for this part-time director position for the krewe. Tom Bowdoin stated that we need to develop a job description to move forward with this idea.
- Don Cox reported that Charlie Coram was able to adjust his out of town schedule in order to serve as chef for our annual meeting and steak night.
- Tom discussed the possibility of board members, ambassadors and royals to have business cards. The consensus was that the cards need to have a consistent template/design. No decisions were made on who would coordinate this task, who would pay for the cards, etc.
- The fence relocation is in progress but delayed due to rain.
- Jay Rea reported that he did contact Commissioner Mike Nichols regarding our driveway wash out problem but has not heard back from him yet.
- Judy Biddle announced that she is waiting to hear about new price information on ball expenses, condo room pricing, etc. She will send updated ball information to members as soon as

possible.

Upcoming dates/events: March 12 - Annual Meeting and Steak Night; April 3 - Easter Egg Hunt; May 21-23 - KOSA Parade, Kids Parade, Pet Parade and Festival; August 14 - KOSA Ball. All events pending quarantine guidelines.

Tom Bowdoin called for any member announcements, none were given.

The next board meeting will be April 1, 2021 at 5:30 pm. Note: This is the first Thursday of the month rather than the first Wednesday due to (new) President Jay Rea being out of town on our regular meeting date of March 7.

The meeting was adjourned at 6:45 pm.

Respectfully Submitted,

Sandy Harrison, Secretary

These will be the last minutes from Sandy Harrison as her term as Secretary/Board Member expires March 12, 2021. She will train/inform the new secretary upon election to the board.