

Krewe of St. Andrews, Inc.

Board Meeting Minutes

July 1, 2020

I. Call to Order:

A regular meeting of the board of the Krewe of St. Andrews, Inc. was called to order by President Tom Bowdoin at 5:28 pm.

Board members present were: Tom Bowdoin, Sandy Harrison, Dan Fuqua, Don Cox, Jay Rea, Judy Biddle and Moe Parker.

II. Approval of Minutes:

The minutes of the June 3, 2020 Board Meeting were approved as presented.

Minutes will be forwarded to Pam George to post in the Members section of the KOSA website.

III. Treasurer's Report/Approval:

Don Cox presented the treasurer's report. The board reviewed these copies (attached). Summit Bank balance \$151,522.76; Centennial Bank - Building Fund \$3,140.56, Petty Cash - Building Fund \$700.00. A detailed profit and loss statement was also presented and is attached to the official minutes. The board approved the treasurer's report as submitted.

Don also reported on his meeting (attended with Chris Pfahl) with the Waterfront Partnership Board for 2020. Don submitted approximately \$10,000. in parade expense receipts for potential reimbursement to the Krewe.

IV. Committee Reports:

- Tom Bowdoin reported (for Chris Pfahl) that the City of Panama City approved our request for a 3-day Mardi Gras Festival, with plans to end/close by 8 pm on Sunday.
- Den Rental - Tom stated that two separate Krewe members have rented tables and chairs at our "members rate." Don Cox reminded the board that we still need chair dollies and extra chairs. A chair dolly cost \$189.13 x 2 = \$378.26. The board approved this expenditure from funds remaining from member donations for tables and chairs for the refurbished den. Research is still needed to purchase chairs like the ones we already have.
- Social Committee - Judy Biddle reported that she will check with the caterer regarding a firm deadline to either proceed with the Coronation and Going Out Party, or cancel/postpone. Tom Bowdoin stated he has tried to contact the Health Department regarding CDC guidelines for private club functions.

- Charles Segrest reported on the kitchen appliance installation. We will need a new 60 amp electrical circuit but this can be run from the attic. He will proceed with installing the stove and vent hood, etc. once the electric is installed.
- Fundraising Committee - Fish Fry - Charles Segrest suggested morphing our Fish Fry into a two day Seafood Festival beginning around 4 pm on a Friday with the big Fish Fry on Saturday. The board approved a Seafood Festival in lieu of just a Fish Fry.

Golf Tournament - Jay Rea has a meeting with Bay Point scheduled July 2 to discuss firm cost for golfers and other details. As of now, the phased reopening of our businesses will not allow many things we are used to such as shotgun starts, group lunch, etc.

V. Old Business:

No discussion was held regarding By-laws revisions, Prodecures and Member Handbook updates. We will discuss this at a future board meeting. A special meeting will be called to work on these items.

VI. New Business:

- Charles Segrest, along with input from Don Cox, stated that the A/C in the den was not installed correctly. He got a quote of \$1066.25 from Nex Generation A/C and Heating Company to repair it. He will get at least one more repair quote. Don Cox got a quote from Emerald Coast Remodeling for patch and repaint interior of 1st and 2nd floor office and common areas. The quote was for \$3500.00. Tom Bowdoin will reach out to Lee Head to ascertain the status of the final punch list for den construction and repairs.
- Dan Fuqua suggested that each committee chairman submit a statement of their committee function, procedures, etc. to the board for approval and entry into our updated policy handbook.

Upcoming dates/events: July 26 - KOSA sponsored Corn Hole Tournament; August 8 - Coronation and Going Out Party (with restricted numbers due to CDC guidelines); October 1 - Bunko at the Den (?); December 5 - Golf Tournament; December 12 - Christmas Party; January 9 - 12th Night Celebration; January 23 - KOSA Ball. All events pending quarantine guidelines.

Tom Bowdoin called for any member announcements, none were given.

The next regular board meeting will be held August 5, 2020 and all members are invited to attend.

The meeting was adjourned at approximately 6:40 pm.

Respectfully Submitted,

Sandy Harrison, Secretary