

Name \_\_\_\_\_ Phone \_\_\_\_\_

Event Type: \_\_\_\_\_ Event Date: \_\_\_\_\_ Start: \_\_\_\_\_ End: \_\_\_\_\_

Name and Phone Number of Caters, DJ, Wedding Planners that may need access to the Event Center

\_\_\_\_\_  
\_\_\_\_\_

**Rental Fee: (Full Day – 12 hours)** \$1500

Each additional hour over 12 hours\* \$150 x \_\_\_\_\_ hrs = \_\_\_\_\_

**Non-refundable Deposit required to Reserve Date:** \$250

**Cleaning Fee:** \$175

**Security Deposit credit card on file, \$300 or Event Insurance:** \_\_\_\_\_

**Bartender Fee (\$200 if bar is required for the event:** \_\_\_\_\_

**Security Personnel if rented after 11pm:** \_\_\_\_\_

**Linens are optional. Color: Black or White (please circle)**

| Type                               | Cost        | No. |       |         |
|------------------------------------|-------------|-----|-------|---------|
| Round Table Linens (limit to 20)   | \$15 each   | x   | _____ | = _____ |
| 6ft regular Spandex                | \$14 each   | x   | _____ | = _____ |
| 8ft regular Spandex (limited to 3) | \$14 each   | x   | _____ | = _____ |
| Cocktail table Spandex             | \$12 each   | x   | _____ | = _____ |
| Chair Covers Spandex               | \$1.50 each | x   | _____ | = _____ |

**Linen Total:** \_\_\_\_\_

**If paying with a credit card and it is present, there is a 2.5% charge** \_\_\_\_\_

**If paying with a credit card and it is NOT present, there is a 3.5% charge** \_\_\_\_\_

There is no additional charge if paying by Cash or Venmo

**Total Due:** \_\_\_\_\_

Signed Price Sheet, Contract and Deposit are required to Reserve Date.

Final Count of Tables and Chairs is required 1 week per to event.

All Money due is required 2 weeks prior to event.

Initials (Renter): \_\_\_\_\_

\*Additional hours over the rental period will be at the discretion of the Krewe Rental Manager and based on availability.

\*\* Security deposit will be applied to damages, extensive cleaning, and unpaid expenses including bar.

If using a Credit Card for Security Deposit, please provide below:

Name on Card: \_\_\_\_\_

Card Number: \_\_\_\_\_

Expiration: \_\_\_\_\_ Security Code: \_\_\_\_\_

Billing Zip Code: \_\_\_\_\_

Signatures (Renter): \_\_\_\_\_

Date: \_\_\_\_\_

Signatures (Event Center): \_\_\_\_\_

Date: \_\_\_\_\_