

**Krewe of St. Andrews, Inc.**  
**Special Board Meeting Minutes**  
**March 16, 2020**

**I. Call to Order:**

A special meeting of the board of the Krewe of St. Andrews, Inc. was called to order by Tom Bowdoin at 5:35 pm.

Board members present were: Tom Bowdoin, Jay Rea, Sandy Harrison, Dan Fuqua, Don Cox, Judy Biddle, Moe Parker and Lee Head (via phone).

**II. New Business:**

President Tom Bowdoin gave board members copies of the following Krewe documents:

- By-Laws of Krewe of St. Andrews, Inc. - dated March 2006
- By-Laws of Krewe of St. Andrews, Inc. - dated July 2004
- Krewe of St. Andrews Procedures packet - dated March 2006
- Articles of Incorporation of Krewe of St. Andrews, Inc. - Filed July 27, 2004 with the Florida Secretary of State, Tallahassee, FL.
- Krewe of St. Andrews Member Handbook - dated November 2017
- Partial copy of by-laws and election prodedures provided by Don Cox, no date available.

A discussion regarding our by-laws was held. It was decided that all of the above documents need to be updated this year. Tom requested that the board review each document for accuracy, duplication, clarity, etc. and be ready to discuss at the April 1, 2020 board meeting.

Discussion was also held regarding the issue of Valerie Anderson being eligible to run for a board of directors position. Being that the 2 sets of by-laws (mentioned above) and the by-laws posted on the Krewe web site are not in alignment, it was decided that a letter of apology should be sent to Valerie. Sandy Harrison will draft a letter to be reviewed by all board members for input, changes, suggestions. Tom Bowdoin will write the final letter and send it to Valerie.

Don Cox also stated that he has purchased a bookcase and materials to provide a permanent home for our records, committee notebooks, etc. at the den. These records/notebooks are not to leave the building. This is an important step in providing contiunity for our by-laws, procedures and committee work.

The task of updating our Krewe paperwork will continue at the next board meeting, to be held April 1,

2020, at 5:30.

Respectfully Submitted,

Sandy Harrison, Secretary