

Krewe of St. Andrews Board of Directors

Monthly Meeting Minutes

04/02/2022

I. Call to order

The monthly meeting of the Krewe of St. Andrews Board of Directors was called to order by President Moe Parker on 04-07-2022 at 5:31 pm at the KOSA Event Center, Panama City, FL.

II. Attendance

Attendance recorded as follows: President Moe Parker, Treasurer Don Cox, Secretary Jerry Kelly, Board members Leslie Fuqua, Pam Wiggins, David Blasi, and Lee Head, as well as Sergeant at Arms Paul Ortiz. Present Elect Judy Biddle attended via phone. Also present were Lorena Kelly, Evette Parker, Tina Head, and Ellen Davis.

III. Approval of Previous Meeting Minutes

The meeting minutes from 03-02-2022 were presented by Secretary Jerry Kelly. Lee Head made a motion to accept the minutes as presented. David Blasi seconded the motion. The motion passed without opposition. Minutes with financial reports attached accepted.

IV. Treasurer's Report

Treasurer Don Cox presented the appropriate financial reports. Profit for March is \$16,983.13 and Don noted that March and April are our largest dues collection months. He also noted an insurance balance due of \$6000.00. Year to date profit stands at \$11,921.03. Bancorpsouth account balance stands at \$125,400.18 and Centennial account balance 8571.35. Don also noted the transfer of \$ 8000.00 from a NOTE PAYABLE category to the bar trailer project which now totals \$18,000.00. This money comes from a \$10,000.00 loan from Charlie Coram for operations after Hurricane Michael. He has now chosen to donate the entire amount for that project. A discussion of the bar trailer project from inception until now, followed. Lee made a motion to accept the treasurer's report as presented. David seconded the motion. The motion passed without opposition.

V. Old Business

- a) Event reports: Don led discussion of Parade, Festival, and Golf Tournament financials. The parade and pet parade resulted in a net income of 241.18. This is net after Salty Cats Donation of \$500.00 and parade expenses.

Festival net income is currently \$3398.00 but that is dependent upon the pending City decision concerning charges for police, etc. that are as yet unknown. Moe led a discussion concerning these expenses and the willingness of the City to waive those charges. The Golf Tournament showed a net income of \$17,809.06. One-half of that amount (\$8900.00) goes to the Scholarship fund. Lee suggested that we find ways to make more money of the festival, in particular sponsorships to infuse more money into the system. Don suggested a special meeting with Legistix concerning the festival. Moe and most board members agreed. The lack of Krewe identity with the festival was also discussed and some ideas presented.

VI. New Business

- a) Election of Sargeant at Arms and Treasurer: Paul Ortiz has been asked if he was willing to continue as SAA and he has indicated that he would. No one else has expressed interest in the position. Lee made a motion to re-elect Paul Ortiz to the position. Pam seconded the motion. Passed without opposition. The Board discussed election of new Treasurer and the changing duties. Our Board Treasurer will now be a liaison between the board and the person that does the accounting. Don has suggested he can still do the "bookkeeping" for the time being despite not being a board member. Leslie Fuqua volunteered for the position. This was taken as a motion. Lee seconded the motion. Motion passed without opposition. Leslie Fuqua is now Board Treasurer.
- b) Check signing authority: Updating the authorized signers of our bank accounts was discussed. It was suggested that the President, Secretary, and Treasurer be made authorized single signers. Also discussed was designating Don Cox as TREASURER EMERITUS and in addition to the respect and honor accompanying that position, he should have authority to sign checks on our accounts up to \$2500.00. Lee head made a motion encompassing these discussions and in addition to purge previous signature cards on file. David seconded the motion. The motion passed without opposition.
- c) Election Committee: Lori Cowan has volunteered to chair this committee. The Board was pleased to accept her in this position.
- d) Upcoming events: Per Lee Head there are 6 KOSA members registered to attend DeSoto Festival. The All-American Mardi Gras float has been

registered. 14 to 16 members of Springtime Tallahassee are going to ride our float there.

VII. OTHER ISSUES

- a) Roof Leaks: Moe and Don report continuing leaks despite recent repairs. Lee is to get the roof repair person back out to check and repair.
- b) Driveway: After recent heavy rains ruts and wash outs have appeared but only past the previous mitigation, in particular the placing of stabilizing grids. Jerry made a motion to expand that same technology another 800 square feet into the driveway. Pam seconded the motion. The motion passed with no opposition.
- c) Kitchen Cabinets: Lee reported that the cabinets have arrived and are in the barn. They need to be assembled prior to installation. As a matter of clarification, it was re-stated that installation includes an oven, a warming oven, and a vent hood. Lee will arrange for assembly and installation and volunteer help.
- d) Water intrusion into float barn: Moe led discussion about ongoing water damage at float barn doors. Lee suggested installing a box drain in front of the doors to re-direct water flow. This could be installed with volunteer labor. Discussion followed about the process. Lee will investigate material needs and cost.
- e) Drapes to cover posters: No one seems to know what has stalled our plans for drape installation. We are unsure of what is needed to complete this project. Moe is to check with Stephanie about project status.
- f) Social Committee: Pat Rea reports a \$600 excess for previous events. They would like this money to purchase meat for Luau and Christmas party. Ellen Davis stated that this was under membership and was excess from Breast Cancer Awareness and silent auction, but the intended use remains the same. She also states that she and several other membership committee members delivered a \$1500 donation to Women's Imaging Center earlier in the day. The Board expressed gratitude to membership for the donation and approves of the use of the excess funds.
- g) Future event dates: Social Committee suggests
June 17- 2nd quarter membership meeting and Luau at the den, August 5- \$20 ball, August 20-Coronation, December 10- Christmas Party, January 28, 2023-Krewe Ball, February 21, 2023- Fat Tuesday..... Lee made a

motion to accept these dates. Leslie seconded the motion. The motion passed without opposition.

- h) Ambassador program: Moe initiated a discussion of the Ambassador program. I reported I have developed a proposed application. Plans are after Bradenton/Bowlegs to have a meeting for evaluation and discussion of the future of this program.
- i) 25th Anniversary Float: Judy reported that King Ed and Queen Cathy were not planning to utilize the float in the 4th of July parades. She asked if the Ambassadors had any plans for using the float from now until August. We discussed the Lynn Haven and P.C. parades would be covered using the Riverboat, All-American Mardi Gras and another if needed. Don suggested the newly elected King and Queen take over the float as of June 1, 2023. Per the Board, the float is NOW available for re-decorating for the new theme.
- j) Float Modifications: Moe suggested that we put a simple explanation for the membership concerning why we modified the floats possibly in the newsletter. After discussion it was generally agreed that that issue should be addressed individually with anyone who asks.
- k) Social Media Utilization: Moe discussed his ongoing efforts to maximally utilize our social media presence. He discussed Google beta testing. Lee noted the difficulty of finding den rental information.
- l) Jerry Wilson Truck Damage: Mr. Wilson was gracious enough to loan us trucks for float towing. His truck sustained damage. We should be liable for this damage. Don and Lee will follow up with Jerry Wilson on this.
- m) City Proposal: Per Charles, the City has asked if we would participate in a downtown "reverse" parade. They would provide beads, give us a permit for booze booth, and rent our stage float for \$400. This would last 2 to 4 hours. The board agreed that it is worth discussing and pursuing. This would be the same Saturday as PMG parade. We need to be concerned that this would compete with our festival.
- n) Lessons from our festival and Springtime: Observations at Tallahassee gave us goals to attain ranging from transportation, open bar, and organization. Moe asked Leslie to take point on a strategic plan for improving our event.
- o) Festival Feedback: Negatives mentioned were lack of local food trucks, competition for local vendors, and vendor locations. Lee talked to Grag

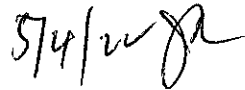
Abrams (Hunt's) about perceived issues. Hopefully a resolution was reached. He wants to be a sponsor and be more involved from now on. Discussion continued about our relationships with vendors, the City of Panama City, local merchants and vendors.

VIII. Adjournment:

Lee made a motion to adjourn. Pam seconded the motion. Motion passed unanimously. Meeting adjourned at 7:00 pm

Minutes submitted by: Jerry Kelly, secretary

Minutes approved by: KOSA Board of Directors



TASKS :

- 1) Special meeting to be set up with Legistix (Chris and Joey) to discuss festival
- 2) Lee to contact roof repair person
- 3) Driveway mitigation
- 4) Kitchen cabinet assembly and installation
- 5) Lee to investigate box drain installation at float barn doors
- 6) Moe to contact Stephanie concerning drape installation status
- 7) Jerry to schedule Ambassador meeting
- 8) New court to take over 25th anniversary float
- 9) Don and Lee to follow up with Jerry Wilson
- 10) Moe to follow up on City proposal on "reverse" parade participation
- 11) Leslie to organize meeting and take point on strategic plan for festival improvement