

Krewe of St. Andrews, Inc.

Board Meeting Minutes

April 12, 2017

I. Call to order:

A regular board meeting of the Krewe of St. Andrews, Inc. was called to order on April 12, 2017 at 6:00 p.m. in Panama City, FL by President, Rebecca Barrow.

II. Welcome/Acknowledgment of Visitors:

Rebecca Barrow Ed Benner Pat Rea Charles Coram
Don Cox Lori Cowan Paul Ortiz- Sergeant of Arms
Guy Ellis Guest: Charles Segrest Guest: Jay Rea

III. Review of Pending Board Meeting Minutes for Approval

The Board elected Pat Rea as Secretary. Minutes of the KOSA Board meeting held March 15, 2017, and minutes of the annual membership meeting held March 17, 2017, were distributed by Ed Benner for Board approval to post to the KOSA Website. Don Cox made a motion to approve the minutes as submitted. Pat Rea seconded the motion. The minutes were approved as submitted without further discussion. Minutes will be forwarded to Pam George to post in the Members section of the KOSA Website.

IV. Treasurer's Report/Approval

Don Cox presented the Treasurer's report. The board reviewed payments and receipts that were processed through April 12, 2017. Charles Coram made a motion to accept the Treasurer report. Lori Cowan seconded and the report was approved without any further discussion. At the conclusion of the Treasurer's report, Don Cox also reported on the recent Health Department inspection which requires the ladies' restroom door closure be fixed, presented the letter of appreciation from Anchorage Children's Home for the donation of \$503.75 raised through tickets to the VIP tent at the parade and requested a mailbox estimated to cost \$100 be erected at the Den and a doorbell be installed at the front door. Ed Benner made a motion to approve purchase of the mailbox; Charles Coram seconded the motion and purchase was approved. Charles Coram made a motion to approve installation of the doorbell; Lori Cowan seconded the motion and installation of the doorbell was approved.

V. Committee Reports and Liaison Assignments:

Membership – Pat Rea reported that we have 192 members. The membership committee met last week and made plans for orientation of members who have joined since January of 2016, made plans to review and update the Member Handbook, set tentative dates for three Bunkos and discussed how to get new members more involved. The handbook needs to be added

to Krewe member private page when updated and better communication with members is needed. When the Handbook update is in draft form, it will be submitted to the Board for review and approval. Pat Rea will serve as Board liaison with the membership committee.

Fundraising – Jay Rea reported the golf tournament held April 8 was a success, raising approximately \$18,301 to date with additional sums expected to come in. He requested the Board approve payment out of general funds the purchase re-usable large signs used for registration, silent auction, prize drawings and scorecards since they might be used by other committees or at other events. After discussion, the request was withdrawn. Charles Coram will serve as Board liaison with the fundraising committee.

Den – Charles Coram reported that the only upgrade item lacking at present is a cover for the front porch; a quote for an aluminum awning cover is \$4500. There will be no April steak night due to the bowling fundraiser for the King & Queen's benevolence being held the preceding night. The next steak night is planned for May 12. Funding of the Den without cornerstones was discussed; Charles suggested the option of having each of the 10 floats accept responsibility for one month's mortgage payment. This would cost each rider approximately \$5.00 a month/\$50 total; raising dues was also mentioned. Charles Coram will serve as Board liaison with the Den committee.

Parade/Floats- Don Cox reported that we have received a \$34,657.66 check from CDC as reimbursement of parade advertising expenses. Guy Ellis will serve as Board liaison with the Float committee. Ed Benner will serve as liaison with the Parade Committee.

Ambassadors –Charles Segrest reported that Jill and Brian Poyant are going to Bradenton and the King & Queen are going to Billy Bowlegs. Other upcoming Ambassador events are the Fiesta of Flags and the Pirate Bash in Navarre. All Krewe members are invited to the Pirate Bash. More info will follow on these. Signups for new Ambassadors will be in July. Lori Cowan will serve as Board Liaison with the Ambassadors.

Merchandising – Charles Segrest reported that Jill Poyant has had our logo digitalized. Crown pins will be in this week and Krewe tees are on order. Registering/trademarking our name and Krewe of St Andrews Mardi Gras Festival was discussed. Don Cox will serve as liaison with the Merchandising committee.

Community Involvement- Charles Segrest discussed this committee and the Krewe taking over handling and coordination of several community events previously handled by the Ambassadors in order to get all members involved in events such as the Easter Egg Hunt, the Blessing of the Fleet and First Fridays on Harrison. He requested a \$1200 budget to cover the cost of these events which Ambassadors have previously been paying; this request was tabled until the All Committee Meeting. However, Charles Coram made a motion to approve reimbursement of \$239 in expenses recently incurred for the permit and the porta potty for the Easter Egg Hunt; Ed Benner seconded the motion and reimbursement was approved without further discussion. Lori Cowan and Charles Coram will serve as Board liaisons with this committee.

Social- No report. Lucy Podolske will serve as liaison with the social committee.

Paul Ortiz was introduced as the new Sergeant at Arms and thanked for his willingness to serve in this capacity.

VI. Old Business: None

VII. New Business:

Rebecca Barrow requested approval to rent the den on April 30, 2017. Charles Coram stated there is a rental agreement to be used. The date will be placed on the Krewe calendar.

Internal Communication/Newsletter/eblast: Discussed issues with member communication/members not getting newsletters and eblasts. Charles Coram made a motion to add Don Cox to access the system to update the email addresses for eblasts and newsletters and to provide assistance to Pam George. Lori Cowan seconded the motion which was passed without further discussion.

Rebecca Barrow asked about improvements to the Den downstairs such as repainting the floors or using other floor surfacing and decorating the Den to improve the appearance and generate more rental use for events.

VIII. Next Meeting/Adjournment.

The next Board of Directors meeting is May 3, 2017 at 6:00 pm.

Don Cox moved to adjourn the meeting. Charles Coram seconded. The meeting was adjourned at 6:59 p.m. by Rebecca Barrow.

Minutes submitted by: Pat Rea, Secretary