

Krewe Of St Andrews

Monthly Board of Directors Meeting Minutes

Meeting Date and Time	
Date of Meeting:	July 10, 2024
Time of Meeting:	5:30 PM
Meeting Location	
Location of Meeting:	KOSA Den 1561 1/2 Chandlee Ave Panama City, Florida 32405
Meeting Attendees	
Present at Meeting:	Paul Ortiz, Pamela Wiggins, Jan Cox, Lorena Kelly, Donna Williams, Patti Stinson, Don Cox, Peter Slatcoff, Julie Slatcoff, Judy Biddle, Sharon Tomassi, James Weber
Absent from Meeting:	Eric Billiot

The regular meeting of the Board of Directors of Krewe Of St Andrews was called to order at 530 PM on July 10, 2024 at KOSA Den by Paul Ortiz, President.

I. Approval of Agenda

The agenda for the meeting was distributed and unanimously approved.

II. Review of Previous Minutes

The minutes of the previous meeting were reviewed and unanimously approved .

III. Consideration of Open Issues

1. 1. Treasury Report
Don Cox
Presentation of Krewe Financials with the following caveats: account still contains the following \$15K from benevolence, \$6K from Golf Tournament, \$250 of CC payments that cannot be identified and \$3.3K for upcoming Den rentals. Motioned to accept (P Wiggins/Second L. Kelly/passed unanimously)

2. Presentation Of Krewe Financial Audit
Paul Ortiz
Presented the methodology of the audit and findings. Approved unanimously.
To be redacted and posted to the Krewe internal site. (Patti to Post)
Kurt Signed and returned original to Paul for Micah and Eric Signature.

IV. Consideration of New Business

3. Float Discussions

Pam Wiggins

New Float theme has changed from the "Love Boat" to the "Rock and Roll Float".
Original theme to complex.

Updated Float rosters will be circulated to Float Captains. (Need a date for this completion)

Float Committee Captain has not been identified – will be solicited at the Captains meeting in the future

Reminder: New Members are not automatically assigned to floats. They need to complete committee participation and orientation.

4. Fall Festival

James Weber

Update on Fall Festival logistics and planning.

Tickets will be \$65 for the full event.

Seeking sponsors. Looking to partner with local restaurants. Goal is to have participation of 10 Restaurants.

- Looking to partner with Restaurants by asking them to bring \$300 of food, give Krewe 50% discount and we will front \$150. This partnership is more successful than just asking for donations.
- If James is successful getting sponsors will return to the board seeking \$1,500 to support 10 restaurant partnerships.
- Once he has signed up 4 restaurants, will seek to have the event posted on Facebook and start selling tickets.

Action: James to forward sponsor package to anyone requesting it.

Requested approval of the sponsorship package by the board. Approved Unanimously.

Once he has secured at least two sponsors will come back to board for additional approval.

5. Festival/Parade Update

Lee Head

Details around changes to KOSA Mardi Gras to drive greater profitability.

- Met with city to coordinate (follow up meeting July 26)
- Pam Wiggins to pull permits
- Change previous organizing partnerships to maximize Krewe profitability and share risk. Previous to generous to organizers.
- Contractor Agreement (for planning/entertainment) detailed
- Paul motioned to allow Lee to sign the contract with 423 (no money unless they perform), Kurt Second - Unanimous

Tina Head asked if the Parade route map with vendor area had been provided. Need an overview area that has an inset that shows spacing of the festival area.

6. KOSA Site South

Lee Head

Site between den and Car Lot is Kosa property.

Can support additional 50 parking spots

Cost to clear, grade and provide gravel is approximately \$60K

- Mitigation of the lot will probably increase from \$9K to \$18K at the end of the year

Pensacola property not selling, appraiser valued site at \$320K, realtor recommending we drop the listed price to \$160K

- Discussion regarding current real estate market, the pros and cons of selling now at a lower cost of waiting out the current market conditions and the potential risk.
- Discussion on the reality of the current market and selling the Pensacola lot, receiving the cash proceeds to complete the south lot improvement (KOSA Den) and still have \$100K in net proceeds.

Ask: Would the board approve dropping the cost to \$165K - Motioned by Jan/second by Donna, unanimous

Motion to approve the willingness of KOSA to seller finance PNS site at \$160K with a \$60K cash downpayment: motion Pam/ second Jan - Unanimous

7. Truck Ticket Raffle Sales

Lee Head

Disappointment in sales and the willingness of Krewe Members to support and work to sell tickets. Not just a core group of people making the sales. Current sales just over 100.

8. "Rock And Roll" Float Funding Discussion

Peter Slatcoff

Proposal to utilize a portion of the Benevolence above the targeted fund raising to fund the construction of the new KOSA float.

Current funds raised above target are \$11.5K. Construction proposal for remaining work is \$16K.

General discussion around the history of the project, changes in cost targets and other details.

Iterated that the board needs a cost and construction proposal to proceed, this has been previously requested by this and previous boards. Jan stated position that the Board should not proceed without this documentation to limit future cost escalation and Float funding asks.

Legality of repurposing funds - legal as long as stays within Krewe

Action Item: Pete required to provide cost breakdown and estimate for the Float (Jan request)

Motion to approve up to \$10K for the funding of the float from benevolence funds above goal. Kurt Motion/second - approved with Lorena Opposed

9. Den Update and Issues

Equipment Rental

Sharon Ditomasso

Pricing proposal for KOSA Den Equipment/material rentals provided to the board for approval.

Unanimous approval for list as submitted (Kurt motion/Pam Second)

Need for an updated front gate and entry signage. Board not in favor of banner type

signage due to limited life expectancy. Board requested additional quote and better description of materials.

Discussed need to prune the trees that are overhanging the sign due to its visual obstruction. Paul stated the landscaper would be notified of the need.

10. General Discussion - New Business

Various

D Cox - Update on Ag Grant Submittal. Outlined additional submittals required.

D. Cox - Conflict of Interest Policy - circulated but not executed. Needs to be signed by the board prior to publication.

D. Cox - ASCAP seeking royalty payment for use of music generally available.

Raising from \$200 to a yet to be determined rate.

P Ortiz - Dumpster proposal details. 8 Yard Dumpster, \$366 deposit,, no credit for trash can pick up, twice a week removal.

Kurt Motion/Pam Second - Approved with Lorena abstaining

Recommendation for handbook and royal court continuity binder details around how and what benevolence funds can be utilized for and what the court needs to do regarding

board notification if adding or changing the charity or the KOSA split. Kurt to Author for next

V. Agenda and Time of Next Meeting

The next meeting will be held at 5:30 PM on August 07, 2024 at:

KOSA Den

1561 1/2 Chandlee Ave

Panama City, Florida

32405

The agenda for the next meeting is as follows:

To be outlined by the President

The meeting was adjourned at 7:07 PM by Paul Ortiz, President.

Minutes submitted by: Kurt Bergman, Secretary

Minutes approved by: KOSA Board