Krewe Of St Andrews
Monthly Board of Directors Meeting Minutes

Meeting Date and Time

Date of Meeting: Wednesday, March 5, 2025
Time of Meeting: 5:30 PM

Meeting Location

Location of Meeting: KOSA Den
1561 1/2 Chandlee Ave
Panama City, Florida 32405

Meeting Attendees

Present at Meeting: Paul Ortiz, Pamela Wiggins, Jan Cox, Lorena Kelly, Donna Williams, Judy Biddle, Eric Billiot, Don Cox.
Called In: Kurt Bergman.

The regular meeting of the Board of Directors of Krewe Of St Andrews was called to order at 5:30 PM on February 05, 2025 at KOSA Den by Paul Ortiz, President.

I. Approval of Agenda

The agenda for the meeting was distributed and unanimously approved.

II. Review of Previous Minutes

The minutes of the previous meeting were reviewed and unanimously approved

III. Consideration of Open Issues

1) Treasury Report
   Don Cox
   i) General review of the monthly treasury report, den reservation activities and financial position of KOSA. Issues raised:
      (1) Float registration fee collections – not sure that we received all monies collected for riders
      (2) After Party was break even
      (3) Need to collect for costs associated with the Ball (program Advertising)
      (4) Hospitality Suite made $1100
      (5) Ball was a $19,000 loss
      (6) February was a $44,000 loss
      (7) Question regarding the expense of $1,063 for the medallions
      (8) Reimbursements for Lee Head fronting Funds for the Festival was tabled until all receipts and accounting could be finalized. Request was for $13,000
   ii) Approved Unanimous with Ball question and L. Head Reimbursement tabled.

2) Annual Meeting and Election
   Paul Ortiz

a) Lori Cowan is staffed to run the elections
b) Kurt withdrew from consideration for President-Elect. This reduces the requirement for At Large positions as there was no resignation to move to run for office,
c) Pam to coordinate with Lori on agenda and elections
d) Discussion to incorporate into the annual meeting a feedback request of how we can get more people engaged and involved, what can we (the board) do to better serve the Krewe.
    i) Concerns that $250 membership dues not adequate to sustain the Krewe.
    ii) Need to do a walk through of funds raised versus expenditures at the nest quarterly meeting
e) Printing and distribution of Committee chairs and sign-up sheets. Ensure a walk through of the committees at the upcoming meeting.
    i) Chairs need to provide write ups and monthly updates to the board for inclusion in the newsletter and ensure we are on track for successful events.
f) Website needs to be updated with details and calendar

3) Grant Program
Patty Stinson
a) Need a standard Grant writing committee to help Stinson with the submittals.
b) $75K short notice request came up and it was difficult to gather the required information although fairly standardized between grants
c) Establish a process and a team.

4) Float Rental
Pam Wiggins
a) Request to rent the riverboat in April

Consideration of New Business

5) Den Safety
Paul Ortiz
a) Request to see if we could put lights on the steps to the den.
b) Jerry to look into the ability to install additional safety lights on the exterior stairs.

c) Need to look at reimbursement to run a magnet over the parking lot. Two cars have received flat tires due to debris in the lot.

6) New Member:
Paul Ortiz
a) Heather Daly – sponsored by Andre Berardi.
b) Approved Unanimous
c) Diane Daigle has removed herself as the chair for the welcoming committee. Ellen is now the chair.

7) Bar Sales
Paul Ortiz
a) Discussion that al bar sales stay with the den, there is no split.
b) All agreed, no further discussion

8) Spirit Float Safety
   Eric Billot
   a) The top pieces of the float are not secure and need to be locked down. Proposed Hurricane straps back to the frame.
   b) Informed repairs are underway
   c) Recommend that Float chair be responsible for inspecting for securing floats in wind.

9) **Agenda and Time of Next Meeting** The next meeting will be held at 5:30 PM on March 5, 2024 at the KOSA Den

10) 1561 1/2 Chandlee Ave
Panama City, Florida
32405

11) The agenda for the next meeting is as follows: To be outlined by the President

12) The meeting was adjourned at 6:50 PM by Paul Ortiz, President.
Minutes submitted by: Donna Williams, board Member

13) Minutes yet to be approved by: KOSA Board