Krewe of St. Andrews Monthly Board Meeting Minutes

September 3, 2025

Location: 1561 1/2 Chandlee Ave., PC., FL 32405

Meeting called to order at 5:30 PM by President, Pam Wiggins.

Previous month's minutes approved & posted 8/15/25

Attendees: Pam Wiggins, Kurt Bergman, Eric Billot, Donna Williams, Chris Smith, Micah McCormick, Paul Ortiz, Jan Cox

Members attending: Walt & Patty Stinson, James Weber, Ashley Dunnigan, Carlos Cintron, Rick & Ann Hayward, Rick Stuart, Lori Cowan, Terri Fowler, Chris & Karen Miller, Jerry Kelly, Don Cox, Jon Biddle

Treasurer Report: Ashley Dunnigan & Carlos Cintron gave the report, brief discussion concerning our current position and continued need for fund-raising as well as conservative spending. Finances are up from the previous month, still negative for the year- slowly gaining ground. Water bill is high due to dumpster cost. The report was unanimously accepted.

Quarterly meeting Agenda for September 12, 2025

Silent Auction: Jan Cox- gathering many items for both silent and live auctions, set up is Thursday, Sept 11th at 5 PM. We can always use more items for the guys- everything is going well and will be ready for the membership at the Quarterly meeting. **There is an event at the Den on the 13th so we need to clean up and break down per Sharon's instructions before leaving on the 12th. Setup for the dinner (tables & centerpieces) will also be on Thursday, 5 PM- need volunteers.

Food: Chris Smith- need volunteers to help cook, serve and cleanup; as of today, there are 35 RSVPs, probably more on Venmo (paid but not RSVP)- cutoff for RSVP will be Sept. 9th so that food can be ordered and purchased-

looking for discount on shrimp, offering chicken for alternative entrée (all will be cooked separately to avoid contamination, allergy issues

a. Membership Committee will hold annual live & silent auction for the Women's Imaging Center and Breast Cancer Awareness- set up will be Thursday Sept. 11th at 5PM. The Royal Court will also decorate and don bras and hats for live auction.
b. Chris Smith reported there are only 35 RSVPs at this point- more will come in as we get closer; cost is $25/person, we are having a low country boil with alternative menu for anyone with seafood allergy
c. Agenda will include presentation of upcoming events, financial report, introduction of new members, other announcements

Road Rally Report: Patty Stinson- very fun event, survey given to each participant at the end of the Rally- all responses were favorable, this year was a learning curve, looking forward to bigger and better event next year

Golf Tournament: Rick Stuart- there are a few slots available for teams, committee is working well for food, prizes, auction- the hole in one prize this year is a Master's package sponsored by Alan Bense; tournament is fluid and profitable, good response with sponsors and in-kind donations; Royal Court will serve food and monitor hole in one contest

Draw Down: Kurt Bergman- ticket sales are going well but need to sell as many as possible, need RSVPs for the event- Mosley culinary school is providing and serving food, entertainment is ready, set-up for the event will be announced

A Taste of St. Andrews: James Weber- James withdrew as Chairman of the event, has materials available from last year and this year for new chairperson as well as $1000 commitment for bar sponsorship. Due to unstable status of the event, the Board voted unanimously to delete this event from the calendar and look for other ideas.

Den Maintenance: Woodie not present- Chris reported that we are ready for dirt to be delivered and spread for the rear of the building stabilization, ceiling plug was installed, door from Den to barn has not been addressed .

Survey: Chris Smith- ready to send out to membership, should be complete by end of week.

Coronation Feedback: Jan Cox- fabulous event, suggestions/feedback include seating KOSA members in front, charge for members, charge more for guests ($40 minimum), limit # of guests, try to arrange mixing of members and guests at tables, definitely have parking assistance/directors; per Pam, the property across the street is owned by Lucky Puppy, we can use that lot for parking- we need to do our Pet Parade every year for Lucky Puppy; doors opened at 5:30, parking lot was full at 5 PM- missed opportunity on bar sales- maybe an outside tailgate before doors open; suggested a post Coronation meeting to make adjustments for next year

A/C status: Ashley Dunnigan- 1st service was performed on all units- minor repairs done; might need a few portable A/C units for large events

New Business:

1. Drafts for Diapers: Terri Fowler- benefit for benevolence at St. Andy's on Beck Ave, Oct.24 from 4-9 PM; bring package of diapers for free domestic draft; St Andy's is handling all marketing and promotion for the event
2. Pirate Festival and parades: Jerry Kelly- ready for 5 floats, 4 of these are nearly full- haven't heard anything from VooDoo (Vicki Gillmore); Royal float is full; Steam Punk, Rock'n Roll, Ship of Fools have a few spots, everyone needs walkers; guests will treated as buy a ride, like our main parade ($75 per rider)
3. Other parades: Jerry Kelly- Apalachicola parade in November- need to know if 1 or 2 floats are needed, Jerry will reach out to float captains to see if anyone is interested in taking a float; Veterans Day parade- same process, Royal float is in all parades; Kurt Bergman volunteered

Riverboat float for Veterans Day parade; no news yet for Lynn Haven Christmas parade; not sure yet about DeFuniak Springs parade (same day as KODY Ball)

4. Ambassadors: Jerry Kelly- they will be representing at Bingo Halls, should receive $400/month- that money will be funding for Ambassador events (12th Night, gifts, etc); current Ambassador membership is 14- will be looking for some new members next year
5. Bonifay Rodeo: Chris Smith- they would like a KOSA float and driver to carry their World Series Championship Baseball team on Friday and/or Saturday parades; Draw Down is Oct 4 so Friday the 3rd is the only day KOSA could participate- kids' parents will be wheelwalkers, parade time is 1PM (lineup at noon), lasts about an hour; cost is approximately $150 for gas and driver, Donna will ask Rick about driving, Chris will follow up with Bonifay contact
6. Beach Bonfire: Karen Miller- on schedule for Sept. 19th 5:30 – 8 PM, free to members, donation bucket will be there to help with cost; bring your own chairs and refreshments
7. Pirate float asking for $43 for jack repair, approved unanimously
8. PR Committee- all's going great, worked with Golf Committee for promotions; working with WMBB for Mardi Gras- they will attend October Board meeting for further discussion. Pam is contacting Beach TV for additional marketing
9. Merchandise: Jon Biddle- T-shirt preorders happening, vendor changes, will be available for order at Quarterly meeting (Sept. 12th); Jon posting daily for push to order shirts; Rick Stuart will pursue licensing to other vendors to be able to sell our shirts

Additional Business:

A. New event: Karen Miller- showdown with KODY (Olympics) to enhance bonding between Krewes; 810 will be location for games, entertainment & refreshments; winning team will have Prize Belt , $30-35/person at this point, Nov. 7 is potential date; team to be 20-25 competitors, all welcome to attend; team t-shirts would be great,

other attendees wear KOSA shirt; don't advertise yet- other events are priority (Quarterly meeting, Draw Down)

B. Sharon DiTomasso: other events at Den- Oct 17th will be flower arranging with all materials provided and take home arrangement (pumpkin arrangement) $40/person with 25 max, Den will make $10 per person, bar will be open- great way to promote Den rental and preferred vendor; also interest in bourbon/whiskey tasting with bottles available for purchase; need KOSA advertising during these events- flyers, rolling ads on TV… lots of discussion on 2 minute continual ad with KOSA events, need for new advertising- Rick Hayward will pursue this project
C. Mardi Gras festival & parade: Pam Wiggins- Pam meeting with Bobby at the Dive, working on DPC grant ($25,000 this year), lengthy discussion on vendor pricing for our 2 day event; Board unanimously voted to increase prices (see last page) as well as automatically add convenience fee for credit card and Venmo payment ; Finance committee will pursue this application
D. Mardi Gras alcohol sales: Sharon & Pam- it is profitable for KOSA to set up KOSA bars, need location adjustments- one big central location, move parade route bar to Bayview post parade; bartender compensation- last year they were paid $15/hour plus tips- preference is flat rate plus tips with 1099 at the end of the year (subcontractor), these details to be determined
E. Vendor Coordination: Pam Wiggins- we need event coordinator for festival, options are being researched- do not want to be in same situation as last year;
F. Contracts: Jan Cox- re-stated that ANY agreement with ANY vendor/person that involves money will be clearly stated in writing for clarity and Board approval (this decision was made last year)

Comments:

Queen Terri reported that amplifier for Royal float has been replaced, is permanently affixed and remains with the float. Terri also brought a flag for

display on floats, Den, events; she is looking at a larger flag, will provide more details later- everyone was in favor of pursuing this- look at styles with pocket and grommets

Ashley- we're missing a tag for float, Pam will email float captains

Jon Biddle: new vendor for jerseys, will be ordered Sept.15th; polo shirts will be embroidered; theme shirts can be ordered when minimum of 72 is reached; looking into jewelry (trading pins)

Ashley has new member orientation flow chart and check list, also working on committee to work on Handbook editing, changes

Patty asked about photographer/historian (Don is stepping away)- Ashley will reach out to new member who expressed interest

By unanimous vote, the meeting adjourned at 7:05 PM

Jan Cox, Secretary

New Vendor prices:

Large Food Vending Space 40'x12' - $750

True Food Truck (limited spaces) - $600

Traditional Food Vending 10'x12' - $400 **

Non-Profit 10’x 12’ - $150

Retail Vendor 10’x12’ - $300 **

**** these are base prices, additional space sold at base price amount**